

# WHITTLESEA BICYCLE USERS GROUP INC.

## Committee of Management Meeting

22-08-2011

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Attendance.	Glenn Echardt (Chair), Lee Robinson (Minutes), Dave Fleming (Treasurer), Maureen Giles, Ashley Sutton, Robert Sutton, Nicola Davis, Ron Harvey.	
Apologies.	Peter Duncombe.	
Meeting Opened.	6:50 pm.	
Item	Notes	Actions
<b>1 Acceptance of the Previous Minutes</b>		
1.1 Previous Minutes.	<p><u>Motion:</u> That the minutes for the meeting held on 25-07-2011 and continued on the 01-08-2011 be accepted as a true record of the meeting with the clarification that the attendance refers to the 25-07-2011 and Glenn, Maureen and Dave were additional attendees for the 01-08-2011.</p> <p><u>Moved:</u> Maureen <u>Seconded:</u> Nicola.</p>	Minutes accepted.
<b>2 Business Arising from Previous Minutes</b>		
2.1 BUG Guidelines.	<p>The following subcommittees were formed to address the development of strategies and guidelines for the development of the BUG and to help it meet its duty of care:</p> <ul style="list-style-type: none"> <li>• <u>Rides</u> consisting of Lee, Ron and Robert.</li> <li>• <u>Marketing</u> consisting of Maureen and Nicola.</li> <li>• <u>Financial &amp; Membership</u> consisting of Ron and Dave.</li> <li>• <u>IT &amp; Web</u> consisting of Ashley and Robert.</li> </ul>	<p>Each group to try to define its aims for the committee's approval by next meeting.</p> <p>Subcommittee Reports to become a standard agenda item.</p>
2.2 Committee Development.	The Committee should develop a questionnaire for our email list to get a better idea of what people want or expect from the BUG	Peter to investigate contacts for questionnaires.
2.3 Degani Ride volunteer money.	Dave has received \$115 from Super Sprint. Reduced figure due to GST.	Finished.

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2.4 WBUG Tops for Whittlesea Sustainability Expo.	The tops were worn by the Committee and were a success. Lee reported wearing one to the Bicycle Expo at the Showgrounds generating some interest in the BUG.	Completed.
2.5 WBUG Tops for BUG Committee Members.	<u>Motion</u> The WBUG subsidise the WBUG tops at a cost of \$20 to Committee Members who wished to purchase their own. <u>Moved</u> Maureen <u>Seconded</u> by Lee.	Motion accepted.
2.6 Whittlesea Cycling Map.	Can the updated map be based on the Melways formats like most other councils Peter explained was a cost issue but it is possible it can be looked at again.	Peter and Advocacy Subcommittee to follow up.
2.7 Whittlesea Sustainability Expo.	Thank you to all those Committee Members who helped out at on the day, especially those who were available most of the day. A special thanks top Maureen for the work on the Sausage Sizzle.	Completed.
	We made about \$70 according to Dave which was good considering we over purchased using Council's recommendations. Next time we will make our own decisions. Maureen is storing the extra sausages for a future Sausage Sizzle.	Completed.
2.8 Website	A Committee only forum to be created.	Completed.
	Bug docs and forms to be loaded.	IT & Web Subcommittee to address.
	A BUG Newsletter template to be created.	
	A BUG membership email list to be set up to assist Ron with sending ride reminders.	Ron & Ashley to organise.

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2.9 Heritage Bike Ride	Heritage Ride 27 Nov from 10am to 4pm.	Need to sort out insurance issues with Peter.
	Need to find out the details of what is expected of us as our Ride Leaders and Council contact are no longer available. Rides Subcommittee to take over.	Lee to contact the number in the Cultural Heritage Program book.
	Who is organising the food?	Maureen to enquire.
<b>3 Financial Report</b>		
3.1 Treasurer's Report	Dave submitted a report of income and expenditure. Account balance \$5,875.72.	Report tabled.
3.2 AGM	Will need a report for the financial year.	Dave
	What financial information is required by Consumer Affairs?	Ron & Lee to clarify.
<b>4 Rides</b>		
4.1 Ride Reports.	7-8-11 TRAC to Aurora. 11 riders turned up on a day where the weather was deteriorating. Whittlesea Leader article helpful. Rain at the coffee stop forced a slight change of route but a successful ride. Some ride leading lessons to be learnt.	
	21-8-11 Boathouse Fairfield. 17 riders on a perfect day. Good experience at managing a larger group, managed to accidentally split the group at one point.	
4.2 Future Rides.	4-9-11 Port Melbourne (may be modified).	Ron
	18-9-11 Stables with two loops.	Ron
	24-9-11 (Sat) Figure 8 from Epping Plaza	
	9-10-11 Whittlesea Jayco	See 4.3
	30-10-11 Mill Parks Lakes (Family ride)	
	13-11-11 Tullamarine	Ron
	19-11-11 Laurimar Estate	
	27-11-11 Heritage Ride	
11-12-11 Family Ride (Xmas)		

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	17-12-11 (Sat) TBA	
4.3 Bike 'N' Bean Ride	Bike 'N' Bean is waiting on hearing who the feature rider will be. Concerns over the condition of Plenty Road with the road works. Looking for alternative routes to avoid the road works sections.	
4.4 Ride Suggestions	Blue Lake.	Now covered by Rides Subcommittee
	Mill Park to Lower Eltham Park.	
	Twilight rides during Daylight Savings.	
<b>5 Future Meetings</b>		
5.1 Next Meeting.	Mon 19-09-11 CoM.	
	Mon 24-10-11 AGM.	
5.2 Future Meeting Speaker/Topic Suggestions.	Vic Police Bike Squad.	
	Degani.	
	Jason Van Hollander from BV.	
	Mayor Rex Griffin.	
	TAC / VicRoads spokesperson.	
	Maureen's friend Tandem ride around Aus.	
	Probus – Promoting Whittlesea, may give a talk.	Peter to provide more details.
<b>6 New Business</b>		
6.1 New Members	Rose Babic, Joseph Falvo, Christine Davis, Ron Davis, Emily Kempson, Rahat Arain, Julia Vanderoord, Geoff Berlowik, Margaret Berlowik, John Estandarte, Cristina Nicodimos, Peter Barry, Jan Barry, Margaret Cassidy, Gavin Jones, Michelle Jones, Nathan Duncombe, Bill Eager, Aliko Karantzoulis, Peter Karantzoulis.	Members confirmed.

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6.2 School Mentoring Request.	Ron reported that he had been contacted by the Principal of Al Siraat College in Epping, Rahat Arain (who has become a BUG member) to mentor two female students who wanted to set up a "bike bus" program. The program appears to have some Bicycle Victoria support. It seems it is a Project Management role, not just helping with selecting bike routes.	BUG not sure we have people with the required skills. Working with Children checks also likely to be required.
6.3 Super Sunday	The BUG should be recommending to Council that it participates in the Super Sunday bike count.	
6.4 Super Sprint Volunteers	Maureen reported that Super Sprint was again looking for volunteers for their ride on the 11-9-11. A good way to raise money for the BUG.	
Meeting Closed	9:35 pm.	