

# WHITTLESEA BICYCLE USERS GROUP INC.

## Committee of Management Meeting

23-11-2011

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### 1. Meeting Time and Venue

Meeting was opened at 6:40 pm in the Waterlily Room, Whittlesea Council Offices.

### 2. Present

Peter Duncombe (President), Dave Fleming (Treasurer), Glenn Echardt, Lee Robinson (Minutes), Nicola Davis, Ron Harvey, Ashley Sutton, Robert Sutton, Maureen Giles and Tori Pearce.

### 3. Apologies

None.

### 4. Confirmation of Previous Minutes

The motion to accept minutes for the meeting of the 03-11-2011 was moved by Peter and seconded by Ashley. The motion was accepted.

### 5. Business arising

#### 5.1 Committee questionnaire

Ashley has created a Survey Monkey account. Will create draft questionnaire and circulate to the Committee for approval.

#### 5.2 Annual General Meeting

Mon 12-12-11 in the Fountain View Room.

Ron has sent the required notice along with nomination forms for Committee positions.

Whittlesea Council CEO, David Turnbull, and the Mayor are invited guests.

Lee to create an agenda.

Peter requested each subcommittee to do a brief report and have some one present it. Will use a Power Point presentation. Groups to provide the information to go onto their slide(s) by the 5/12/2011 so that Peter can compile them into the one presentation to give a consistent look.

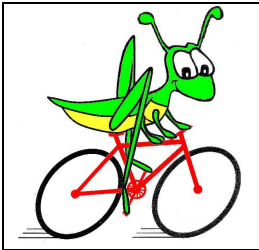
Catering to be tea, coffee and biscuits as we have no idea of the expected attendance.

Should voting be required only current financial members are eligible to vote.

#### 5.3 Heritage Bike Ride 27 Nov 10am-4pm

After meetings with Council over the details of the ride they have withdrawn support for the ride as they feel it is not viable due the lack of available local historians and other issues that have not been adequately addressed.

The Committee is prepared to run the ride as a standard WBUG ride as Ron has completed and checked the route. The caretaker at the German



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Town/Westgarth Town Pioneer Precinct may still be available which will create an interesting mid-ride break. It is planned to finish around midday so lunch will not be required.

Peter to pass on to Ron Council's list of those who have indicated they would attend so that he can email them of the changes. Ride will be subject to suitable weather conditions as the forecast at this stage is uncertain.

#### **6. Rides Subcommittee (Lee, Ron, Robert)**

##### **6.1 Ride Reports**

Sat 19-11-11 Laurimar Estate. Ride not conducted, ride leader was never nominated.

##### **6.2 Future Rides**

Sun 27-11-11 Heritage Ride (now solely a WBUG ride). Ride leader Ron.

Sun 11-12-11 Family Ride (Christmas). Will be the Mill Park Lakes ride that was previously cancelled. Ride leader Nicola.

Ron proposes the subcommittee meet at his house before the AGM to map out 5 or so rides for next year so that we get them advertised and promote them at the AGM.

##### **6.3 Ride Guidelines**

Not much progress on reviewing Ashley's original proposal document.

Some discussion on the legalities and merits of riding on footpaths. At times it is obviously safer than some sections of road, especially for inexperienced or nervous riders although clearly illegal. Does this put the BUG in an awkward position if the ride leader takes the group onto the footpath? Are we breaking our own ride rules of obeying the road rules? The committee generally accepted that at times it is in the best interests of the safety of the group to do so but it needs to be done only for short distances and with extreme care, especially regarding pedestrians, dismounting if there is any uncertainty.

##### **6.4 Ride Issues**

None.

#### **7. Marketing Subcommittee (Maureen, Nicola)**

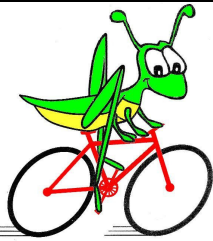
##### **7.1 Ride Marketing**

Nicola reported she was still not having any success with advertising for rides in the local papers.

#### **8. Finance & Membership Subcommittee (Dave, Ron)**

##### **8.1 Treasurer's Report**

A formal report was supplied which indicated we are in a strong financial position. The 2 new grants have increased our balance to \$11,322.72.



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#### **8.2 New Members**

Tori Pearce.

#### **9. IT & Website Subcommittee**

##### **9.1 Forum**

Ashley advised that the forums he established to aid communication between the subcommittee members and to facilitate other cycling discussions were not being used, but still required his time to remove spam. He recommended they be shut down but could be opened again if the need was there. The motion that the committee accept Ashley's recommendation was moved by Nicola and seconded by Ron. The committee accepted Ashley's recommendation.

#### **10. Advocacy Subcommittee (Peter, Glenn, Nicola)**

##### **10.1 BiXE Report**

Glenn informed the committee that the BiXE report conducted by BV which compared the amount per population each council spent on bicycle infrastructure. The average for the outer area that Whittlesea falls into is \$6:00. Council spent just \$2.59 last year although its 5 year average was \$6.25.

BV has identified priorities which we should push council to support. Glenn to draft a letter.

##### **10.2 Ring Road Widening Works**

Glenn reported that as the widening of the Ring Road was soon to move into our area he was concerned about the implication for the bike path. Peter will contact VicRoads and also point out some issues crossing the slip lanes that were to be addressed when the works were done.

#### **11. New Business**

##### **11.1 Grants**

Peter, Dave and Ron attended the Council's presentation where we received two grants.

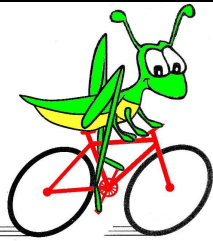
We received \$1,000 as a new or emerging organisation, which will be used to cover the cost of our insurance and Incorporation Fee.

The second grant was for \$4,392 to cover the costs associated with a Bike Riding Coaching Program that Nicola submitted a funding application for. The committee congratulated Nicola on her good work on behalf of the BUG.

#### **12. Future Meetings**

##### **12.1 CoM Meetings**

The next CoM will be Wed 23-11-11 at 6:30pm prior to the AGM.



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Future meeting will be held on the last Monday of each month except December.

**12.2 General Meetings**

AGM Monday 12-12-11 at 7:30pm in the Water Fountain Room.

**13. Meeting closed 8:35 pm**