

# WHITTLESEA BICYCLE USERS GROUP INC.

## Committee of Management Meeting

12-12-2011

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### 1. Meeting Time and Venue

Meeting was opened at 6:30 pm in the Waterlily Room, Whittlesea Council Offices.

### 2. Present

Peter Duncombe (President), Michael (standing in for Dave Fleming), Glenn Echardt, Lee Robinson (Minutes), Nicola Davis, Ron Harvey, Ashley Sutton, Robert Sutton, and Tori Pearce.

### 3. Apologies

Dave Fleming (Treasurer), Maureen Giles.

### 4. Confirmation of Previous Minutes

The motion to accept minutes for the meeting of the 23-11-2011 with the correction that Ashley had not seconded the acceptance of the previous minutes, was moved by Peter and seconded by Ashley. The motion was accepted.

### 5. Business arising

#### 5.1 Committee questionnaire

Ashley pointed out that the survey will be limited to 10 questions and therefore they would need to be focussed. Discussions held on suitable questions.

Action – Ashley to distribute a draft survey.

#### 5.2 Annual General Meeting

The AGM follows this meeting in the Fountain View Room.

All required items have been completed.

#### 5.3 Heritage Bike Ride

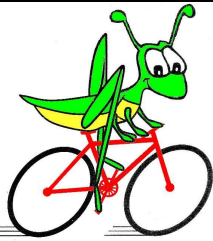
The committee elected to retain the Heritage Bike Ride on the Rides Calendar for next year to support the council as most of the hard work had been done.

#### 5.4 Bike Riding Coaching Program

Ron stated that he would prefer to do a full Level 2 First Aid Course rather than the 1 day training specified in the funding application and would like the BUG to fund the difference. Tori said the 1 day training better suited her work commitments.

#### 5.5 Path Lights for Grant

Ron reported that the bike path lights used by Moreland Council on the Upfield Path did not meet the Australian Standard.



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#### **6. Rides Subcommittee (Lee, Ron, Robert)**

##### **6.1 Ride Reports**

27-11-11 Heritage Ride. Five people turned out for what was a damp day.

11-12-11 Christmas Family Ride. Cancelled again as the playground was too wet.

##### **6.2 Future Rides**

Twilight rides normally held on a Wednesday evening during daylight savings times.

U3A rides conducted on Thursdays.

Ron said that he was not keen on having formal rides during January, preferring to run impromptu rides as time and conditions allow. He also requested that other people take on ride organising and leader roles.

##### **6.3 Ride Guidelines**

Nothing to report.

##### **6.4 Ride Issues**

None.

#### **7. Marketing Subcommittee (Maureen, Nicola)**

##### **7.1 Ride Marketing**

Nothing to report.

#### **8. Finance & Membership Subcommittee (Dave, Ron)**

##### **8.1 Treasurer's Report**

A report will be supplied at the AGM.

##### **8.2 New Members**

None.

#### **9. IT & Website Subcommittee**

No report.

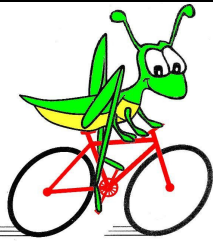
#### **10. Advocacy Subcommittee (Peter, Glenn, Nicola)**

No Report.

#### **11. Committee Guidelines**

##### **11.1 President's Spending Limit Without Prior Committee Approval**

Ron moved the motion that the President is authorised to spend up to \$100 on behalf of the WBUG Committee without seeking prior approval from the committee. The motion was seconded by Lee and accepted by the committee.



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**12. New Business**

**12.1 WBUG Contacted Regarding Bicycle Accident**

Peter reported that he had been contacted by the Whittlesea Leader over the hit and run accident on Plenty Rd at the Arthurs Creek Rd intersection.

**13. Future Meetings**

**13.1 CoM Meetings**

The next CoM will be Monday 30-01-12 at 6:30pm.

Future meeting will be held on the last Monday of each month except December.

**13.2 General Meetings**

Monday 27-02-12 at 7:30pm in the Water Fountain Room.

**14. Meeting closed 7:30 pm**