

# WHITTLESEA BICYCLE USERS GROUP INC.

## Annual General Meeting Minutes

25-10-2012

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### 1. Meeting Time and Venue

7:30 pm in the Fountain View Room, Whittlesea Council Offices.

### 2. Attendance

#### 2.1 Members:

Peter Duncombe (Chair), Glenn Eckardt, David Fleming, Lee Robinson, Nicola Davis, Robert Sutton, Ashley Sutton, Ron Harvey, Harry Gill, Siradore El-Asmar, Kevin Balaam, David Thompson, David Skelly, Hamilton Murdoch, Peter Bland, Barry Simpson, Farzaneh Dehghan, David Stephens, Andrew Murdoch, Nathan Duncombe, Antonella Tropea, Paula Denning.

#### 2.2 Visitors:

Cr John Fry, Cr Rex Griffin, Michael Lamers (Team Leader Traffic Engineering, Whittlesea Council) and Team Member James.

### 3. Apologies

Cr Mary Lalios, David Turnbull (CEO Whittlesea Council), Dave Collier, Sue Collier, Emily Physick, Sue Sams, Lance Cubbitt, Nerolie Cubbitt, Aiki Karant, Peter Barry, Jan Barry, Bronwyn Murdoch.

### 4. Determination of Voting Members

Five (5) members entitled to vote and personally present constitutes a quorum to conduct the business of a General Meeting. The number of members present constitutes a quorum to conduct the business of the AGM.

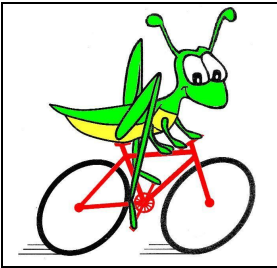
### 5. Welcome by the Chairman

Peter Duncombe welcomed our guest speakers, Michael Lamer and James from Whittlesea Council's Traffic Engineering group, Councillors and members to the second Annual General Meeting of the Whittlesea Bicycle Users Group Inc. (WBUG). He said that he was hopeful a Sgt. from the Mill Park Police would be able to attend a little later.

Peter then played a video clip from a recent Channel 7 News article on cyclists wearing cameras on their helmets to record motorists' behaviour and thoughtlessness toward them. The video clip showed the recording of a bicycle accident caused by a car and contained an interview with Garry Brennan from Bicycle Network Victoria who said that cameras made motorists take more care and although about 450 cyclists were seriously injured in Victoria each year, the number is reducing.

### 6. Committee Reports

- President's Report – Peter Duncombe explained that WBUG was about promoting sensible cycling and gave a brief history of our last two years. We have 139 people on our mailing list and we are an independent group whose aim is to encourage cycling and improve the cycling



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conditions in Whittlesea. Our funding is primarily from grants and membership fees.

- Advocacy Report – Glenn Eckardt’s presentation started with an overview of the current situation on bicycle expenditure and infrastructure in Whittlesea and added that the latest census figure indicated that, unlike the inner council areas, Whittlesea’s cyclists rode for fun and fitness (recreational cycling 80%) rather than using their bikes to help them get to work and other destinations (commuter cycling).

Antonella suggested this was at least partly due to insufficient bike paths and on-road cycling was too dangerous.

Glenn then told the meeting that one of the aims of the BUG to ensure a cycling master plan and implementation plan was developed to ensure the infrastructure linked up and provided paths to where people want and needed to go and we got the best value out of the limited funds available. He said now was the right time as the council is currently reviewing their Strategic Transport Plan.

Cr Fry added that Council is currently considering a five fold increase in bicycle facilities.

Glenn went on to indicate Bicycle Network Victoria’s recommended projects in our area:

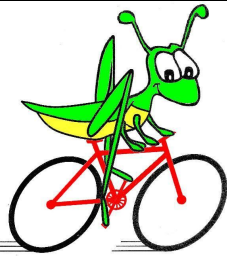
- Dalton Rd connection with the Ring Rd path and Cheddar Rd.
- The replacement of granitic sand on bike paths.
- Edgars Ck path extension.

WBUG’s top priorities are the development of a Strategic Cycling Plan and the Dalton Rd path.

- Membership Report – Ron Harvey reported 52 paid up members, 40 who have not renewed as yet and many more interested people on our email list.

Membership was currently \$5 and could be paid on any of the rides, Sunday, Saturday, mid-week twilight (Daylight Savings only) and Thursday University of the Third Age (U3A) rides. Membership was officially accepted at the following WBUG Committee Meeting.

- Marketing Report – Nicola Davis explained that WBUG has a 2 year plan to increase its profile in the community:
  - Advertising – papers, newsletters.
  - Sustainability and Community shows.
  - Marketing of WBUG:
    - Business sponsorship.
    - Merchandising.



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- Increasing membership (need to understand what people want).
- Branding (develop a new WBUG logo to go on the merchandise).
- Finance Report – A copy of the signed audited financial report shown here was available for members at the meeting.

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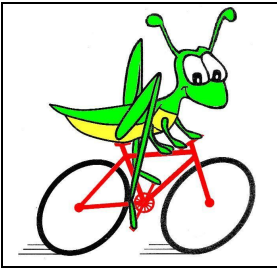
CERCIFICATE OF INCORPORATION NO. A0055678W

#### Statement of Income & Expenditure to 30th June 2012

Brought forward 01/07/2011		\$	7559.22
<b><u>INCOME</u></b>		\$	
Fund Raisers	554.20		
Grants	5392.00		
Provision of Labour	465.00		
Memberships	74.00		
	<hr/>		6485.20
<b><u>EXPENSES</u></b>		\$	
Fund Raisers	790.70		
Cycling Equipment	562.76		
Cycle Courses	2178.00		
Insurance	1331.00		
AGM Expenses	150.00		
Incorporation Fees	59.00		
Petty Cash	50.00		
			<hr/>
			5121.46
<b><u>NET INCOME</u></b>			<hr/> <hr/>
			\$8,922.96

#### Statement of Financial Position As At 30th June 2012

<b><u>MEMBERS FUNDS</u></b>			
Net Income 2011/2012			8922.96
Represented by :			
<b><u>ASSETS</u></b>			
Cash at Bank Current Account			8922.96
<b><u>LIABILITIES</u></b>			
Nil			0
<b><u>NET ASSETS</u></b>			<hr/> <hr/>
			\$8,922.96



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Motion That the financial statement for the 2011/2012 financial year as provided be accepted.

Moved Nicola Davis. Seconded Paula Denning.

Motion was declared carried.

Motion That the fees for the 2013/2014 financial year be set at \$10 for single membership, \$5 for a concession membership and \$20 family membership to ensure the longer term viability of the BUG.

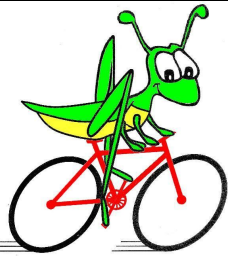
Moved David Stephens. Seconded Ashley Sutton.

Motion was declared carried.

- Web Page / IT Committee Report – Robert and Ashley Sutton described the WBUG website which is still a work in progress:
  - An upcoming rides page.
  - Problem reporting facility.
  - Advocacy page.
  - Provision to sign up as a WBUG member.
  - Front page to include latest news items.
  - Useful links.
  - Cycling wiki.Peter thanked Robert and Ashley for making our website possible.
- Rides Report – Lee Robinson gave an overview of the rides made available by WBUG pointing out that Ron Harvey was the driving force behind the planning and leading of the rides:
  - Sat/Sunday Rides – these typically ranged from 20km to 60km, starting in Whittlesea at either Thomastown Library or University Hill Shopping Precinct and headed off to all points of the compass.
  - Thursday Rides – held in conjunction with the U3A riding group.
  - Twilight Rides – held on a Tuesday during Daylight Savings to enable people to have an after-work ride in the cool of the evening.

The BUG also works in conjunction with the Council for such events as the Heritage Rides and hoped to be able to offer more themed rides and possibly overnight weekend rides in the future.

At 8:30 pm a 15 minute break for refreshments was held.



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#### 7. Confirmation of Previous Minutes

Motion That the minutes of the Annual General Meeting held on the 12-12-2011 be accepted as a true record of that meeting.

Moved David Stephens, Seconded Glenn Eckardt.

Motion was declared carried.

#### 8. Business arising

None.

#### 9. Guest Speakers

Michael Lamers, Team Leader of Traffic Engineering, and team member James gave a well received talk on Whittlesea Council's current and proposed cycling infrastructure improvement projects. James, who has only been with the Council for 15 months, has spent a lot of time going around the area to assess the current cycling network from a cyclist's perspective.

The Council also played an advocacy role with such people and VicRoads and developers to try and get the best outcomes for Whittlesea's cycling infrastructure.

Michael concluded the presentation with the comment that the Council considered the partnership with WBUG an important way of receiving the community's input.

#### 10. Committee Elections

All current positions were declared vacant.

The following members were correctly nominated on nomination forms for committee positions of:

President – Peter Duncombe

Vice President – Glenn Eckardt

Treasurer – Dave Fleming

Secretary – Lee Robinson

Ordinary Members – Ron Harvey, Nicola Davis, Paula Denny, Robert Sutton, Ashley Sutton.

As the number of nominations did not exceed the numbers required the positions were declared filled by the nominees.

#### 11. Other Business

No other business was raised.

#### 12. Meeting closed

10:10 pm.