

WHITTLESEA BICYCLE USERS GROUP INC.

Committee of Management Meeting Minutes

26-11-2012

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1. Meeting Details

1.1 Meeting Time and Venue

Meeting was opened at 6:30 pm in the Waterlily Room, Whittlesea Council Offices.

1.2 Present

Glenn Echardt (Chairperson), Dave Fleming, Ron Harvey, Robert Sutton, Ashley Sutton, Cr Nicola Davies, Paula Denny.

1.3 Apologies

Peter Duncombe, Lee Robinson.

2. Previous Minutes

2.1 Confirmation of Previous Minutes

The motion to accept minutes for the meetings of the 24-09-2012 and 25-10-2012 was moved by Glenn and seconded by Ron. The motion was accepted.

2.2 Business arising from Previous Minutes

All items are covered in their appropriate sections.

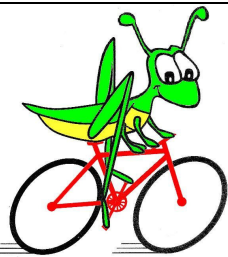
3. Rides Subcommittee

3.1 Ride Reports

- Sun 14 Oct – Ladies Ride Mernda (Ron).
It was a great day, but unfortunately I had only one lady turn up! I had another 4 cancel on me on the Sat due to injury. We had a great ride over to the Cafe, and had a great chat about cycling and promoting to women. I think what we have mentioned before about the distance and time away from family plays a big part to why some women are unable to attend the normal BUG rides.
- Sun 14 Oct – Ride-Train-Ride to the City (Ron).
On the Sunday prior to Ride-2-work day, Whittlesea BUG, in conjunction with the council conducted a ride to the City. The route passed several train stations and demonstrated the viability of combining bike and train travel.

3.2 Future Rides (Ron)

- Rides calendar – has been updated.
- Twilight rides – will be commencing 4th December.
- Next ride – Sunday, December 9th to Sparks Reserve starting from Dalton Road.



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3.3 Ride Guidelines

- Ride Guidelines – Lee to distribute to the rest of the committee for comment before the end of 2012.
- Pre-ride Checklist – Ron to consider creating a checklist of items to be covered with the group prior to riding, such things as signalling protocols, regrouping points, etc. To be distributed to the rest of the committee for comment before the end of 2012.

3.4 Ride Issues

- Accident Report (Ron)
Unfortunately we had an accident before today's ride (14/10/12). Antonella Tropea, while riding to the start, stopped at a pedestrian crossing (Thomastown Station) to press button and fell because she could not release her foot from the peddle cage. She fell on her handlebars and broke 3 or 4 ribs. A few of us saw it happen. We got an ambulance and she was taken to the Northern Hospital and is still there tonight. I spoke to her this evening. She was in good spirits but devastated that she will miss Around the Bay and the Conquer Cancer Rides. She has worked so hard raising donations, training and getting a new bike.

4. Marketing Subcommittee

- WBUG Logo – Nicola and Paula to review BUG logo design and explore options/prices. This was deemed important to maximise marketing potential for the BUG.

5. Finance & Membership Subcommittee

5.1 Treasurer's Report

- Investments – Dave investigated the possibility of investing BUG funds in a high interest account. However, a \$10000 minimum deposit is required and this is not tenable at this stage.
- Super Sunday – Invoice to be raised.

5.2 Finance/Fundraising

- Catering Costs – Concerns were raised about the significant costs associated with the catering for the AGM and any other events held at the Council Offices. Will need to be in future budgets.
- Domain Name Cost – It was flagged that payment for the domain name and website are due in April 2013.

5.2 Membership

- Paid Up Memberships – Paula to contact members by phone or email to encourage them to be paid up.



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6. **IT & Website Subcommittee**

- WBUG Bank Details – Ashley to publish details of the Whittlesea BUG bank account (BSB 083 614 Account 184785745 Whittlesea BUG Inc.) on the registration page of the website

7. **Advocacy Subcommittee**

- Signage for Busses – (Paula) APN are finalising artwork to print – no dates have been set yet.
- Principal Bicycle Network – Glenn mentioned the release by VicRoads of the Principal Bicycle Network Maps.
- Website – Glenn to send Google map photos of advocacy issues to Ashley to publish on BUG website.

8. **Committee Guidelines**

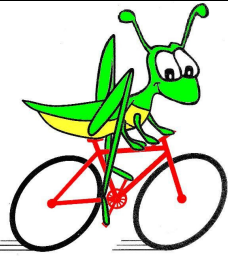
- No new guidelines tabled.

9. **AustCycle (Nicola)**

- AustCycle training day – went well, Tori did an excellent job with 9 riders, 3 had ridden before and the other 6 had not. We used the AustCycle bought BUG bikes along with Whittlesea Connections bikes as none of the riders had bikes of their own. After theory and some riding, Tori took the 3 experienced riders and did advanced training of using gears, turning, etc., whilst Lily and we helpers assisted the 6 newbies. Photos will be on Facebook later. With such a big group our left over money from the Grant was used for catering, plus for the next 3 hours session on 17 Nov, which will use up all of the \$4392 grant so we don't owe the Council anything!

10. **Other Business**

- Sun 14th Oct Mernda Villages Bike Workshop – Nicola reported a good turn out, and spoke to two keen cyclists that will be joining up to our Facebook page for more ride events.
- AGM Minutes – Reference to Dept. of Justice should be included in the AGM minutes. Ron has spoken to Lee and David to organise this.
- Storage of WBUG Equipment – Nicola commented that Paul Reading (Manager of Leisure & Community Inclusion) has agreed to store Whittlesea BUG physical assets/resources.
- CERES Workshops – Nicola is working with Whittlesea Community Connections to determine BUG involvement in CERES workshops.
- Mernda-Whittlesea Rail Trail – Nicola is meeting with Rob Mitchell to discuss Mernda-Whittlesea Rail Trail
- M80 Works – Glenn to contact VicRoads to request earlier notification of works involving the M80



11. Future Meetings

11.1 Committee Meetings

- Committee BBQ/gathering has a putative date of Tuesday, 18th December.
- The next Committee will be Mon Jan at 6:30pm.
- Future meeting will be held on the last Monday of each month except December.

11.2 General Meetings

- TBA.

12. Meeting Closed 8:30 pm.