



# WHITTLESEA BICYCLE USERS GROUP INC.

## Committee of Management Meeting Minutes

24-06-2013

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### 1. Meeting Details

#### 1.1 Meeting Time and Venue

6:40 pm in the Waterlily Room, Whittlesea Council Offices. Peter explained that the early start of 6:30 and proposed finish at 7:30 was to allow time for our BUG review with facilitator James Pearse from 7:30 to 8:30.

#### 1.2 Present

Peter Duncombe (Chairperson), Lee Robinson, Glenn Echardt, Ron Harvey, Robert Sutton, Ashley Sutton Georgianna Brooks.

#### 1.3 Apologies

Dave Fleming, Cr Nicola Davies.

### 2. Previous Minutes

#### 2.1 Confirmation of Previous Minutes

The motion to accept minutes for the meetings of the 27-05-2013 was moved by Robert and seconded by Glenn. The motion was accepted.

#### 2.2 Business arising from Previous Minutes

All items are covered in their appropriate sections.

### 3. Rides Subcommittee

#### 3.1 Ride Reports

- Nil.

#### 3.2 Future Rides

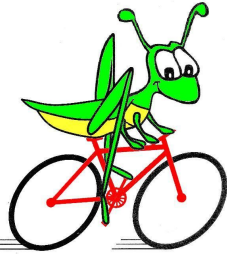
- Twilight Rides – Postponed until Daylight Savings recommences.
- Saturday Rides – No further rides planned at this time.
- Sunday Rides – Will all now start from the Thomastown Library at 9:00am. First Sunday in the month. It is planned to hold an easy ride of approximately 20km with a coffee stop to cater for newer riders or those of limited ability while the remainder will be rides of 30km – 60km.

#### 3.3 Ride Issues

- Nil

### 4. Marketing Subcommittee

- Nil



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#### 5. Finance & Membership Subcommittee

##### 5.1 Treasurer's Report

- Current Balance – Our cheque for \$350 for the advert for our AGM has been returned. No payment required.

##### 5.2 Finance/Fundraising Report

- Nil.

##### 5.3 Membership Report

- Nil.

#### 6. IT & Website Subcommittee

- Electronic Newsletter – Ashley corrected the requirement for newsletter articles, they should be sent as PDFs, not Word files, with the pictures as separate files.

Ron reported that after the release of the new newsletter he had four new riders attend and two of those have signed up as members.

#### 7. Advocacy Subcommittee

- Nil.

#### 8. Committee Guidelines

- Nil.

#### 9. AustCycle

- No report.

#### 10. Other Business

- Farewell to Georgianna – Peter explained that he had invited Georgianna to the meeting to give us an opportunity to say goodbye and thank you as the funding for her position had now come to an end. Georgianna thanked us for the time we had worked together and said that creating the impetus to start the Whittlesea BUG was one of the good outcomes of the Northern Transport Links (NTL) project. She added that she had forwarded our contact detail to the Epping North Active Transport Network and hoped that we would be able to work as constructively with them.
- Whittlesea BUG's Effectiveness – Initial session to be facilitated by James Pearse at the conclusion of this meeting.
- Geo-caching – Glenn to see if a ride can be organised for our normal Sunday ride time slot.



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**11. Future Meetings**

**11.1 Committee Meetings**

- The next Committee will be Mon 29<sup>h</sup> July 2013 at 6:30pm.
- Future meeting will be held on the last Monday of each month except December.

**11.2 General Meetings**

- TBA.

**12. Meeting Closed 7:30pm.**