



WHITTLESEA BICYCLE USERS GROUP INC.

Committee of Management Meeting Minutes

24-02-2014

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1. Meeting Details

1.1 Meeting Time and Venue

7:30pm Waterlily Room, Whittlesea Council Offices.

1.2 Present

Glenn Eckardt (Chairperson), Lee Robinson, Robert Sutton, Ashley Sutton, Ron Harvey, Kevin Balaam (Hume BUG).

1.3 Apologies

Peter Duncombe, Cr Nicola Davis, Michael Bates.

2. Previous Minutes

2.1 Confirmation of Previous Minutes

The motion to accept the minutes for the meetings of the 03-02-2014 as distributed was moved by Ashley and seconded by Ron. The motion was carried.

2.2 Business arising from Previous Minutes

All items are covered in their appropriate sections.

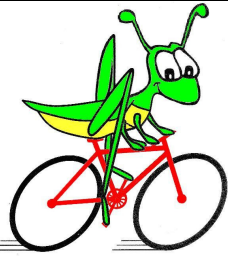
3. Rides Subcommittee

3.1 Ride Reports

- Sunday 9/2 Uni Hill to Craigieburn – 9 brave souls fronted for the 50km ride even though the temperatures of nearly 40°C with reasonable Northerly winds were predicted. Ride leader Glenn sensibly nominated a 7:30am start to beat the worst of the heat. One rider who was not feeling 100% sensibly turned back fairly early, but after a coffee stop at Craigieburn to reward ourselves for battling the warm northerly wind on the way out, we were treated to a nice tailwind to push us home.
- Sunday 16/2 Council Offices to Yan Yean – Ride leader Robert led a group of 5 riders, one of whom was new to the riding group, on the ride using mostly quiet roads and paths in good riding conditions.
- Sunday 23/2 MS Melbourne Summer Ride – Lee and Anthony Monardo managed to catch up with Glenn And his daughter on the 50km ride. Not sure if any other WBUG members participated in this ride or the 30km ride which started later. A great way to see a large part of Melbourne with entertainment at the start and finish while supporting a good cause.

3.2 Future Rides

- Sunday 2/3 TRAC to Lygon St via the Upfield Shared Path – Ride leader Lee.
- Sunday 9/3 TRAC to Fairfield Boathouse – Ride leader Robert Glenn.
- Sunday 16/3 Craigieburn Loop – Ride leader Kevin Balaam.



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- Sunday 23/3 Undetermined – Ron to ask Andrew Murdock if he would be willing to nominate and lead a ride to get some fresh input for the rides.
- Sunday 30/3 Maribyrnong River – Ride leader Robert.
- Twilight Rides – Will continue until the end of Daylight Savings Time.

3.3 Ride Issues

- Marketing Rides – Glenn said that he believed the rides offered by the BUG were an integral function of the BUG's existence and that Ron has been the driver of the Ride Program. He wondered what steps we could take to market the rides better. Some of the points discussed were ensuring the BUG's website was up-to-date, possible using it to send out email reminders to members, regular distribution of posters and to keep in touch with neighbouring BUGs.

4. Marketing Subcommittee

- Merchandise – Water Bottles – Ashley reported that we could get water bottles for around \$450 for 200 bottles. Could be used for the happiness Cycle Event. Need to consider what writing to put on the bottle, any thoughts to be sent to the CoM via email. Ashley to check what restrictions there may be on text and logos for the bottle.

5. Finance & Membership Subcommittee

5.1 Treasurer's Report

- Current Balance – Michael has email a report to Glenn saying their had been no change in our money situation.
- Electronic Banking – Bendigo Bank system that allows electronic banking by allowing a second person to electronically confirm a requested transaction. Peter to see Michael to see if it is suitable.

5.2 Finance/Fundraising Report

- No update.
- Super Sunday invoice has been sent.

5.3 Membership Report

- Membership – No update.
- New Memberships – No update.

6. IT & Website Subcommittee

6.1 Newsletter Items

- Ideas for Newsletter - Theme – No update.



6.2 Other

- Committee Journal – Need a system on the website where we can track the whereabouts of BUG items as they go from one person to another. Ashley to investigate possible solution.
- Meeting Minutes – Lee to send any approved minutes that are not available on the website to Ashley to be added.

7. Advocacy Subcommittee

7.1 Issues Raised for the BUG's Consideration

- Nil.

7.2 Other

- Ride to School Day – to be promoted in newsletter and on website.

8. Committee Guidelines

8.1 Constitution / Model Rules

- New Model Rules – Need to review them and have details ready to be adopted at this year's AGM. Recommend adopting the Rules as they are and point out any differences it will make.

9. AustCycle

- Nil.

10. Other Business

10.1 Focus Sessions

- Financial Plan – Michael supplied the previous financial year statement plus a rough 5 year prediction. This gave the committee a better feel for the financial requirements of the BUG as it stands. Major cost is the insurance – main reason is a council requirement but do we really need it? More work to be done. No update this meeting.

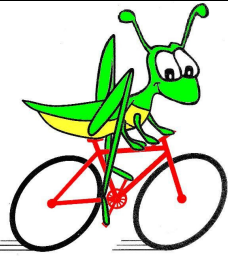
10.2 Survey

- Draft Survey – Feedback on the draft survey has been provided to Ashley.
- Promotion – The survey could be promoted through Council Website, Mill Park library website, Facebook page, email contact list.

11. Future Meetings

11.1 Committee Meetings

- The next Committee will be Mon 31-3-2014 6:30 Council Offices.



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11.2 General Meetings

- TBA.

12. Meeting Closed

- 8:36pm