

WHITTLESEA BICYCLE USERS GROUP INC.

Committee of Management Meeting Minutes

31-03-2014

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1. Meeting Details

1.1 Meeting Time and Venue

6:30pm Waterlily Room, Whittlesea Council Offices.

1.2 Present

Glenn Eckardt (Chairperson), Lee Robinson, Robert Sutton, Ashley Sutton, Ron Harvey, James Kempen.

1.3 Apologies

Peter Duncombe, Cr Nicola Davis, Michael Bates.

2. Previous Minutes

2.1 Confirmation of Previous Minutes

The minutes for the meetings of the 24-02-2014 were not available.

2.2 Business arising from Previous Minutes

All items are covered in their appropriate sections.

3. Rides Subcommittee

3.1 Ride Reports

- No ride reports were given at the meeting due to time constraints.

3.2 Future Rides

- Sunday 5/4 Tullamarine – Ride leader Andrew Murdock.
- Sunday 13/4 Westerfolds Park – Ride leader Glenn.
- Sunday 20/4 Outer Circle Rail Path – Ride leader Robert.
- Sunday 27/4 Whittlesea – Road ride aimed at those considering doing Around the Bay. Ride Leader Lee.
- Twilight Rides – Will continue until the end of Daylight Savings Time.

3.3 Ride Issues

- None.

4. Marketing Subcommittee

- Merchandise – Water Bottles – Ashley demonstrated the available print area for the bottles. Will need to keep the message fairly simple. Print template to be sent out, committee input required. Colours are to be black on a yellow bottle.
- Short Domain Name – Ashley has made enquiries and both WBUG.org.au and WhitBUG.org.au are available as shorter options. The committee (without Glenn who had to leave early) decided on WBUG as the simplest.



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Ashley moved that the committee purchase the domain name www.wbug.org.au for the use of Whittlesea BUG. Seconded Ron. Motion carried.

- BUG Kilometers – Ashley suggested we might like to consider recording the kilometres travelled by people on WBUG organised rides, possibly towards some target, e.g. ride around Australia. This might give an extra incentive for people to consider they are contributing to the BUG by simply attending rides and therefore boost participation. Idea to be considered further.

5. Finance & Membership Subcommittee

5.1 Treasurer's Report

- No report available.

5.2 Finance/Fundraising Report

- No update.

5.3 Membership Report

- Membership – No update.
- New Memberships – No update.

6. IT & Website Subcommittee

6.1 Newsletter Items

- Ideas for Newsletter - Theme – No update.

6.2 Other

- Committee Journal – Ashley has put a system in place on the website for tracking the whereabouts of BUG items as they go from one person to another.
- Meeting Minutes – All the approved minutes have been sent to Ashley for the website.

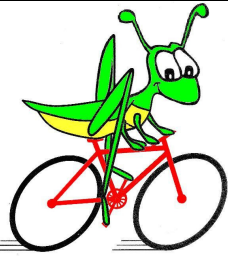
7. Advocacy Subcommittee

7.1 Issues Raised for the BUG's Consideration

- Nil.

7.2 Council Update

- Whittlesea Council Cycling Infrastructure Update – A large part of the meeting was devoted to a very informative update given by James on Whittlesea Council's cycling infrastructure improvement and planned activities. Items covered were
 - Dalton Road – Bus shelter and power poles will eventually be removed. Consideration to be given to the BUG's involvement in an official opening to highlight to good word council are doing.
 - Darebin Creek Path – progressing well, current section should be finished by the end of the week. Workers concreting the path are getting good feedback



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from locals. Council happy with their work and will use them for other paths.

- McKimmies Road – A lot of work has gone into creating a crossing point at the west end of the bridge and a better entry to the path. Plan is to eventually widen the bridge for a dedicated bike path across it.

- Edgars Creek Path – On hold, needs a boardwalk which requires extra funding.

- High Street – Improvements near David Street.

- O'Herns Road / High Street Shared Path – Epping North to Darebin Creek connection.

James has promised to provide a summary of works for our newsletter and to provide updates to the BUG on a regular basis, hopefully quarterly.

8. Committee Guidelines

8.1 Constitution / Model Rules

- New Model Rules – Need to review them and have details ready to be adopted at this year's AGM. Recommend adopting the Rules as they are and point out any differences it will make. Still to be done.

9. AustCycle

- Nil.

10. Other Business

10.1 Focus Sessions

- Financial Plan – Michael supplied the previous financial year statement plus a rough 5 year prediction. This gave the committee a better feel for the financial requirements of the BUG as it stands. Major cost is the insurance – main reason is a council requirement but do we really need it? More work to be done. No update this meeting.

10.2 Survey

- Draft Survey – Ashley has incorporated the feedback, to be resent and to go in the newsletter.
- Promotion – The survey could be promoted through Council Website, Mill Park library website, Facebook page, email contact list.

11. Future Meetings

11.1 Committee Meetings

- The next Committee will be 6:30pm Mon 28-4-2014 6:30 at the Council Offices.

11.2 General Meetings

- TBA.

12. Meeting Closed

- 8:25pm