

WHITTLESEA BICYCLE USERS GROUP INC.

Committee of Management Meeting Minutes

28-04-2014

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1. Meeting Details

1.1 Meeting Time and Venue

6:30pm Waterlily Room, Whittlesea Council Offices.

1.2 Present

Glenn Eckardt (Chairperson), Lee Robinson, Robert Sutton, Ashley Sutton, Kevin Balaam.

1.3 Apologies

Ron Harvey, Michael Bates, Peter Duncombe (on extended leave).

Vale Cr Nicola Davis – The committee of the Whittlesea Bicycle Users Group Inc. expresses its sadness at the passing of Nicola, a valued committee member and a tireless advocate for cycling in Whittlesea.

2. Previous Minutes

2.1 Confirmation of Previous Minutes

Motion: The minutes for the meetings of the 24-02-2014 and 31-03-2014 are accepted as a true indication of the respective meetings:

Moved: Robert Seconded: Ashley. Motion accepted.

2.2 Business arising from Previous Minutes

All items are covered in their appropriate sections.

3. Rides Subcommittee

3.1 Ride Reports

- Sunday 6/4 Tullamarine – Andrew Murdock led a group of approximately 7 riders out via the Ring Road Path to Tullamarine Airport where we found a coffee shop after negotiating the some what hectic airport traffic. The return trip was quite scenic along the Broadmeadows valley and then along Barry Road.
- Sunday 13/4 Craigieburn – Ride leader Glenn decided against the scheduled Westerfolds Park ride due to the wet conditions that week. A large group of at least 10 riders ventured to Craigieburn via the concrete Galada Tambore path for coffee before returning.
- Sunday 20/4 Outer Circle Rail Path – Ride leader Robert. Cancelled out of respect to the passing of Cr Nicola Davis.
- Sunday 27/4 Whittlesea – A group of 7 met at the Bike 'N' Bean shop and rode to the Mernda Bakery to join the Nicola Davis memorial ride to Whittlesea which had been organised by her riding friends. A nice tribute by 40 plus riders in lovely riding conditions. The WBUG riders stayed in Whittlesea for coffee before returning again on Plenty Road as part of our preparation for those considering doing some of the longer Around the Bay in a Day rides.



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3.2 Future Rides

- Twilight Rides – Have ended until the recommencement of Daylight Savings Time.
- Sunday 4/5 – Heidelberg ride, ride leader Robert.
- Sunday 11/5 – No organised ride (Mothers Day).
- Sunday 18/5 – Ron to be contacted to lead a ride if available.
- Sunday 25/5 – Around the Bay training road ride, ride leader Lee. Andrew to be contacted to see if he is able to organise an alternative ride for those who do not wish to do a road ride.
- Sunday 1/6 – Ride leader Kevin, details to be advised.

3.3 Ride Issues

- Personal Responsibility – We should occasionally remind people that they need to take responsibility for their own safety, especially when crossing roads, etc. and not just blindly follow the ride leader or other riders.

4. Marketing Subcommittee

- Merchandise - Water Bottles – Ashley demonstrated the bottle design, see attachments. Ashley to put on website and Facebook for comment.
- Short Domain Name – Ashley has organised the domain name WBUG.org.au at a cost of \$18 for 2 years as decided at the last meeting.
- BUG Kilometers – Ashley suggested we might like to consider recording the kilometres travelled by people on WBUG organised rides, possibly towards some target, e.g. ride around Australia. This might give an extra incentive for people to consider they are contributing to the BUG by simply attending rides and therefore boost participation. Idea to be considered further.
- BUG Jersey – Glenn showed the proposed basic background design (see attachments) created by Alison and Graeme Kenworthy after some discussion on the subject during our last BUG ride. Need to work on what printing/wording – Whittlesea BUG, possibly “Share the Road”, etc. and whether we wish to have the grasshopper logo and what size.
Once we have something close to the final design we need to distribute it to our members to get a more definite level of interest. Probably base the price on a quantity of 15 so that we have something definite to propose.

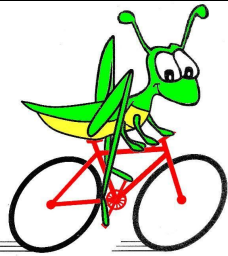
5. Finance & Membership Subcommittee

5.1 Treasurer’s Report

- No report.

5.2 Finance/Fundraising Report

- Some discussion was held on the merit of looking for sponsorship of items such as the drink bottles and jersey. A good idea if it is easily achieved but we need to be careful about over-extending ourselves in regards to committee members’ time and effort. Will be necessary for large projects but the current two are



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manageable without any and we plan to use some funding that has already been allocated to the BUG for cycling and safety promotion.

5.3 Membership Report

- Membership – No report.
- New Memberships – No report.

6. IT & Website Subcommittee

6.1 Newsletter Items Fri week

- Ideas for Newsletter – Required by Fri 9 May.
Ride reports from recent rides – Ride Leaders
Around the Bay training schedule and info – Lee
Drink bottle design – Ashley
Nicola – Glenn
Future rides – Ride Leaders

6.2 Other

- Drink bottle design to go on website – Ashley.

7. Advocacy Subcommittee

7.1 Issues Raised for the BUG's Consideration

- None.

7.2 Council Update

- Glenn - Considering applying for TAC grant in conjunction with council in August.

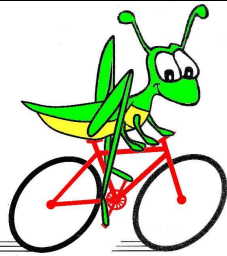
7.3 New Infrastructure

- Dalton Road Shared Path - Robert reported that the shared path along Dalton Road has the retaining wall built but the path still needs to be laid. Glenn voiced his concerns about the path as it crosses the Bunnings entrance, he can see that drivers are likely to be distracted as they try to re-enter Dalton Road.
- Darebin Ck Path is looking good, BUG members inspected the work so far after a recent ride and were impressed. Rain has put it a bit behind schedule.

8. Committee Guidelines

8.1 Constitution / Model Rules

- New Model Rules – Need to review them and have details ready to be adopted at this year's AGM. Recommend adopting the Rules as they are and point out any differences it will make. Still to be done.



9. AustCycle

- Do we keep this heading in the minutes? What will our future involvement be? To be discussed with Ron as he is the only accredited committee member left.

10. Other Business

10.1 Focus Sessions

- Financial Plan – Michael supplied the previous financial year statement plus a rough 5 year prediction. This gave the committee a better feel for the financial requirements of the BUG as it stands. Major cost is the insurance – main reason is a council requirement but do we really need it? More work to be done. No update this meeting.

10.2 Survey

- Draft Survey – Ashley has incorporated the feedback, to be resent and to go in the newsletter.
- Promotion – The survey could be promoted through Council Website, Mill Park library website, Facebook page, email contact list.

10.3 Casual Committee Vacancy

- With the loss of Nicola we have a vacancy on the committee which Kevin has kindly agreed to fill. He will give it a try to see if he thinks he is adding any value with his hearing issues. The committee will consider ways of assisting Kevin to be able to follow the meetings.

11. Future Meetings

11.1 Committee Meetings

- The next Committee will be at 6:30 pm, Mon 26-5-2014 in the Council Offices.

11.2 General Meetings

- TBA.

12. Meeting Closed

- 8:15 pm



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ATTACHMENTS

- 1 BUG Drink Bottle





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2 WBUG Jersey Background Design (Proposed)

