

1. **Meeting Details**

1.1 **Meeting Time and Venue**

6:30pm Waterlily Room, Whittlesea Council Offices.

1.2 **Present**

Peter Duncombe (Chairperson), Lee Robinson (Minutes), Glenn Eckardt, Robert Sutton, Ashley Sutton, Kevin Balaam, Ron Harvey, Alison Kenworthy, Alan Kenworthy.

1.3 **Apologies**

None.

1.4 **Welcome**

Peter welcomed Alison and Alan to the meeting and thanked them for their interest in attending.

2. **Previous Minutes**

2.1 **Confirmation of Previous Minutes**

Motion: The minutes for the meeting of the 27-10-2014 are accepted as a true indication of the meeting with the note that the people listed as new members were actually people renewing their membership:

Moved: Ashley

Seconded: Peter

Motion accepted.

2.2 **Business arising from Previous Minutes**

All items are covered in their appropriate sections.

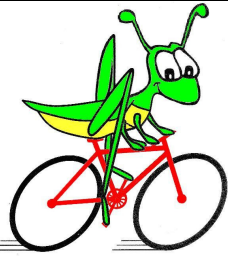
3. **Rides**

3.1 **Ride Reports**

- Ron reported that rides had been held every Sunday morning and Tuesday evening and had been well attended, typically 10 to 15 on Sundays and 8 to 12 on Tuesdays.

3.2 **Future Rides**

- Twilight Rides – Tuesday evenings, 6:45pm starting from the corner of McKimmies Rd and Botanica Bvd until the end of Daylight Savings.
- Sunday 8/2 Whittlesea Township – Ride leader Lee, start 8:00am from University Hill. 45 km ride on road.
- Sunday 15/2 Craigieburn (Anniversary Ride) – Ride leader Peter, start 8:00am from University Hill.
- Sunday 22/2 Westmeadows Bakery – Ride leader Ron, start 8:00am from University Hill.



- Sunday 1/3 Collingwood Convent – Ride leader Rob, start 8:00am from University Hill.
- Sunday 8/3 Rail Trail – Tallarook to Yea – Ride leader Alison, start at Tallarook, details to be finalised. 40km each way. Transport to start will need co-ordinating.
- Sunday 15/3 TBA (Whittlesea Festival Day) – Ride leader Glenn.
- Sunday 22/3 TBA – Ride leader Kevin.
- Sunday 29/3 Main Yarra Trail to City – Ride leader Ron, start 8:00am from University Hill.
- MS Ride Sunday 19/4 – Alison informed the committee that she has created a WBUG team on the MS Ride website. She recommended the ride.
- Heritage Ride – Do we want to be involved this year, we didn't do it last year? We could use previous routes.
(ACTION 3.2.1) Peter/Ron - Do we do ride – no decision recorded.

3.3 Ride Issues

- None.

4. Marketing

4.1 Merchandise

- BUG Jersey – Virtually all distributed, only Ashley to collect his. Many of the ride participants are wearing them which helps make us look like a group.

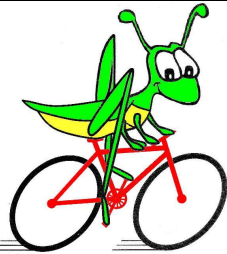
4.2 BUG Promotion

- Signs to Attract Riders – Ron has suggested that a few signs on poles near the traffic signal activation buttons along the M80 trail would be a simple way to make existing riders aware of the BUG.
(ACTION 4.2.1) Ron to prepare a sign to pass on to Peter to reproduce and laminate half a dozen copies.
- Australia Day – Peter noticed that the Whittlesea Historical Society was promoting itself as part of the Australia Day activities. We should consider handing out flyers or other means to promote the BUG.

5. Finance & Membership

5.1 Treasurer's Report

- No details of financial status available yet as hand over between David Bates and Lee still to occur and bank signatories have yet to be updated. Lee has held discussions with bank on what is required.
- (ACTION 5.1.1) Lee to contact David Bates to arrange a meeting to hand over the Treasurer's role and collect any paperwork.
- (ACTION 5.1.2) Lee and Ron to arrange a time to meet at the bank to update bank signatories with Lee to replace Maureen Giles.



5.2 Finance/Fundraising Report

- None.

5.3 Membership Report

- New Memberships – The committee has accepted the following new members to Whittlesea BUG;
None.

6. IT & Website Subcommittee

6.1 Newsletter Items

- Rider Survey – Still waiting on Lee to generate a survey for our current riders. **(ACTION 6.1.1)** Lee to draft a current rider survey for next meeting (2/3/15)
- Topic Suggestions – Super Tuesday 3rd March, 5th Anniversary Awareness / suggestions.

6.2 Other

- None.

7. Advocacy

7.1 Issues Raised for the BUG's Consideration

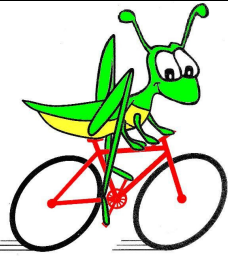
- Cycling Hub at Sycamore Reserve – Glenn reported that there had been a suggestion that Sycamore Reserve which already has a dedicated BMX track might become a hub for other cycling related activities to which Glenn has indicated that Whittlesea BUG would support.
- High St Clearway – Glenn reported that council had asked for the BUG's opinion on the merits of removing parked cars from High St in the Thomastown and Lalor areas. Kevin had pointed out that adding an extra lane could have the effect of speeding up the High St traffic and therefore make High St less appealing to cyclists; he suggested bike lanes in Station St might be a better option.

7.2 Council Update

- None.
- **(ACTION 7.2.1)** Peter to contact council with a view to set up a face to face meeting to discuss cycling and infrastructure issues as it has been well over a year since we last met

7.3 New Infrastructure

- Darebin Ck Path – Rob, Glenn and Lee reported that the Darebin Ck path extension looked on track for its planned completion in March. The work is at least half completed and looks good.
- Settlement Rd Refuge – No sign of any work starting on this. May be the same people that are doing the Darebin Ck path works?



(ACTION 7.3.1) Peter to enquire with council about when the Settlement Road refuge construction was expected to begin.

- Rusty Bridge Path to Hume – Ron reported that his meeting with Bronwyn Halfpenny (MLA Thomastown) had been postponed due to her Party commitments. To be rescheduled.

7.4 Other

- Share the Road Signage – Now that the “Access Denied” campaign is over we may be able to get the signs out of storage and erected. Ron suggested that Edgars Rd at the Cooper St end would be a good location.

(ACTION 7.4.1) Peter to discuss with council the possibility of re-erecting the signs.

8. Committee Guidelines

- None.

9. Correspondence

- Incoming Mail – None.

10. Other Business

10.1 BUG Photographs

- Ron commented that we needed more photos of people actually riding as opposed to sitting at coffee stops, although he admitted it took some effort to take such shots.
- This raised the issue of permission to use photos of people which is something we should address. Peter said council used a generic sign to warn of roving photographers at events and he would try to get the wording. We could incorporate something into the ride forms or membership forms. Would be a good idea if the format was such that the person was required to opt out if they didn't want to appear in any BUG photos.

10.2 WBUG Bikes

- Although Ron is sure the BUG actually purchased some bike for bike training, unfortunately the storage arrangements of the bikes was not formally recorded and the unfortunate loss of the members with the knowledge now means the BUG will have to consider that they are lost.

10.3 WBUG's 5th Anniversary

- It was considered that the 15th March should be the focus date for marking the BUG's 5th Anniversary. This coincides with the Whittlesea Festival.
- We should consider including Cr Mary Lalios and Georgiana Brooks of the old Northern Transport Links in acknowledgement of their roles in forming the BUG.



- Can we promote our anniversary in the council section in the Leader Newspaper?
(ACTION 10.3.1) Peter to make enquiries with council.

10.4 Cycling Maps

- Cycling Overlays – Peter pointed out that fairly up-to-date cycling path information can be seen from the council's website. Search on "cycling" to see overlays of cycle ways on maps which are continuously updated by council.
- Cycling Maps – Peter encouraged people who thought there was still a need for a "Travel Smart" style map to use the cycling survey or other means, such as email, to let council know of a community need. The maps are fairly expensive to produce and councils now have to fund them if they want them.

11. Future Meetings

11.1 Committee Meetings

- The next Committee will be at 6:30 pm, Mon 2-3-2015. The remaining meeting for the year will be held on the last Monday of the month except December.

11.2 General Meetings

- To be advised.

12. Meeting Closed

- 8:00 pm