

1. **Meeting Details**

1.1 **Meeting Time and Venue**

6:30pm Conference Room 1, Whittlesea Council Offices.

1.2 **Present**

Peter Duncombe (Chairperson), Lee Robinson, Rahat Arain, Amnah Arain, Ron Harvey, Alison Kenworthy, Alan Kenworthy, Mark Bullock, Graeme Williams, Robert Sutton, Ashley Sutton.

1.3 **Apologies**

None.

2. **Previous Minutes**

2.1 **Confirmation of Previous Minutes**

Minutes for the meeting of 28-11-2016 have previously been distributed.

2.2 **Business arising from Previous Minutes**

None.

3. **Items Discussed**

3.1 **Travel Smart Maps**

Peter informed the committee that money for the printing of the maps has been paid so hopefully they will be available for the Whittlesea Community Festival.

3.2 **Banners**

Peter updated the committee on the banners we are having produced to help promote the BUG. We have the revised VicRoads' wording for the banners.

3.3 **Road Safety Signs**

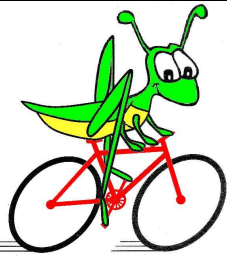
Council are currently organising the updating of the signs to the new VicRoads' requirements. The locations for displaying the signs is being considered.

3.4 **Plenty Road Works**

Peter informed the committee of proposed upgrade works to widen a section of Plenty Road. VicRoads are proposing not to provide a cycle lane where there is a shared path available. We need to work with Council to make VicRoads aware of the needs of the different types of cyclists. Plenty Road is a popular road cyclists' destination and the type of riding they do/want doesn't work on a shared path.

3.5 **VicRoads Community Road Safety Grants**

Peter has distributed information on this that has come via Malcolm Johnson, Senior Transport and Traffic Officer from Council. Alison will look into these to see what might be appropriate to WBUG.



WHITTLESEA BICYCLE USERS GROUP INC.

No. A0055678W

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3.6 Merri Creek Park Upgrade

A 1.7m upgrade to the Merri Creek Park in Campbellfield has been announced in a Media Release. Details of new/upgraded cycling infrastructure are unclear at this stage. Hopefully an improved link via the "Rusty Bridge" between Hume and Whittlesea.

3.7 Whittlesea Community Festival

Will be held on Sun 19th March. We will be having a stand as part of Council's Sustainability Program. It is expected that committee members will be able to provide some time to help out.

We hope to launch the Travel Smart Maps, considering a Gold Coin donation for the maps. Banners are expected to be ready. Cycle Centre South Morang are hoping to do some bike maintenance.

3.8 Treasurer's Report

Bank balance 05/02/17 \$15,556.93

Cheques produced at the meeting

#64 Alison Kenworthy \$143.05 Reimbursement for Xmas party food, etc.

#65 Lee Robinson \$55.08 Reimbursement for Lodgement of Annual Incorporation Statement.

Money available \$15,358.80

3.9 Merchandise

Drink Bottles - Robert will look into getting another batch of drink bottles. Need to add sponsors. Will attempt to have them for the Community Festival.

WBUG Baseball Caps - Graeme suggested that the baseball style BUG cap should be changed from black to grey so that the black tires on the BUG logo can stand out more. Every one considered this to be a good idea. It was suggested that we should have an order form for the BUG casual clothing available at the Community Festival.

Alternative Jersey Supplier - Mark provided a sample of a riding jersey that has been done for a local school group. He said it had some features to make it more comfortable and they seemed cheaper than our current manufacturer. Alison will follow up.

Merchandise on the Website – Ashley suggested putting the BUG's merchandise on our website

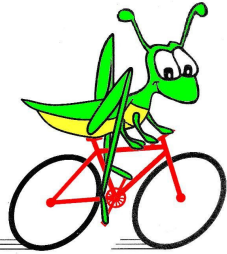
3.10 Rides Record Spreadsheet

Remove Non-current Riders - Ron suggested removing people from the sheet if they are not attending rides to keep the size of the sheet manageable. They can easily be added again if required.

Privacy - Ashley suggested removing any personal details such as email addresses and phone numbers that were not necessary for the functioning of the rides recording.

Robert wondered if the BUG should develop a Privacy Policy.

Female Rider Participation - Robert pointed out an interesting bit of information gleaned from the Rides Record Sheet was that there seemed to be increased female participation in the rides with female ride leaders!



3.11 Rides

Ride Information Deadline - Peter requested that the information on the upcoming rides should be sent to him by the Sunday night ready for distribution on Monday so that the Twilight Ride info can go out in the one email.

Ride Leader's Checklist - We need to dig out the Ride Leaders Checklist that was started some time ago. Lee to find the draft version and Peter to send through some ideas of what he thinks is needed.

Wayfaring Signage - Rahat wondered if we had any ideas on directional signage on bike paths as it is often very difficult to tell which path to follow. There was general agreement that this was an issue and also included knowing where you were in relation to the rest of the world. Street names at street crossings and bridges, etc. would be helpful. Ron has seen some good systems in use in Holland and Belgium. Something for the committee to consider and possibly advocate for.

Meet Up - Mark suggested getting involved in Meet Up. The committee agreed to a six month trial. Mark to follow up.

Non-committee Member Ride Leaders – Alan recommended asking non-committee ride leaders to choose a date that suits them rather than having one nominated.

3.12 WBUG Emails

Ash will look into Mail Chimp as a method to help us control our emails better.

3.13 Widening the BUG's Appeal

Amnah asked if the BUG had considered trying to attract a wider range of riders, especially younger people. The committee encouraged Amnah to try and encourage people of her generation through her school and university contacts. Ashley commented that he was very mindful of making our website appealing to the younger generation.

3.14 Rider Survey

Alison asked if she can survey the riders who have attended one or two of our rides but have not come back. The committee thought this was a worthwhile exercise, Peter to approve the survey before sending.

3.15 Social Activities

Ron and Mark suggested more social activities would be a good idea. Committee members to consider suitable venues/activities.

4. Future Meetings

4.1 Committee Meetings

Next meeting 27 Feb at the Council Offices.

Meetings will held on the last Monday of the month except December, unless otherwise advised.

5. Meeting Closed

9.15 pm