

1. **Meeting Details**

1.1 **Meeting Time and Venue**

6:30pm Conference Room 1, Whittlesea Council Offices.

1.2 **Present**

Peter Duncombe (Chairperson), Lee Robinson, Alison Kenworthy, Alan Kenworthy, Graeme Williams, Rahat Arain, Ron Harvey, Ashley Sutton Robert Sutton.

1.3 **Apologies**

Mark Bullock, Amnah Arain,

2. **Previous Minutes**

2.1 **Confirmation of Previous Minutes**

Minutes for the meeting of 26-06-2017 were accepted. Moved Peter, seconded Alison.

2.2 **Business arising from Previous Minutes**

As per Items Discussed.

3. **Items Discussed**

3.1 **Road Safety Signs**

Peter has worked with Council to find some budget money to fund the artwork and reprinting of the signs. Now just waiting on Council to carry out the work.

3.2 **Bunnings Sausage Sizzle**

Now waiting on Bunnings to provide a date. It is anticipated it will be a Saturday early next year.

3.3 **Identifying Financial Members**

Peter has been in contact with Graeme's membership tag manufacturer to confirm suitable wording for the tag and has asked if there could be a sponsorship arrangement to reduce the price. Waiting on reply.

3.4 **Mailchimp**

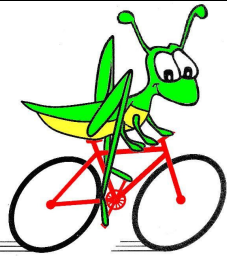
Ashley will investigate the feasibility of using Mailchimp for the weekly email outs and report back to the committee at the next meeting.

3.5 **Darebin Ck M80 Underpass flooding**

Peter to assist Graeme in getting all his information into a format that is suitable to provide to politicians and others without overwhelming them.

3.6 **Mark**

The committee received an update on Mark and his wife from those who have been in contact with them. Some committee members are meeting regularly with Mark on a Tuesday night for a meal to help keep his spirits up.



3.7 City of Whittlesea Transport Strategy

Peter has sent out a link. Any comments on it should be directed to Louie.

3.8 Membership Fees

Alison pointed out that the current very low family membership fee was causing confusion. Current definition of a family is two adults and two children. How old can the children be? We need to keep this on the agenda so it can be considered before the next AGM.

3.9 Insurance

Peter asked Lee to check when our insurance was due/last paid. Lee to check.

3.10 Duty Statements

Peter requested all committee members to list what they believed their committee role was and to distribute to the rest of the committee for discussion.

3.11 Newsletter

Rahat enquired about the future of the BUG Newsletter now that Mark is not in a position to co-ordinate it. Committee members to ask Mark if he has any templates, etc. to assist other committee members potentially taking over the role.

3.12 Correspondence Register

Peter suggested the BUG should have a correspondence register to log all correspondence for transparency and to record any outcomes.

3.13 Galada Tambore Path Flooding/Danger Spot

The part of the path that is often muddy and/or has water on it from the Merri Ck crossing is on a bend and has been the cause of some accidents.

Kevin reported that Vic Roads are responsible for the maintenance of the path and they have said it is being maintained to their standards. Kevin thought that some adjacent land which would be in Whittlesea's area may be contributing to the problem. Peter will try and see if he can find out more from the Council.

3.14 Treasurer's Report

Bank balance from Previous Minutes \$8,961.58

Cheques debited from account since last meeting
None.

Deposits

Polo top payment (Lee)	\$50.00
Memberships	\$155.00

Bank balance 27/08/17 \$9166.58

Assets Three Polo tops and one cap in stock.

Signatories Bank Form signed by Treasurer to request Alison becomes a signatory to the BUG account.



WHITTLESEA BICYCLE USERS GROUP INC.
No. A0055678W

Committee of Management Meeting Minutes
28-08-2017

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4. Future Meetings

4.1 Committee Meetings

Next meeting 25 September.

Meetings will held on the last Monday of the month except December, unless otherwise advised.

5. Meeting Closed

8.00 pm