



# WHITTLESEA BICYCLE USERS GROUP INC.

## Committee of Management Meeting Minutes

26-05-2014

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### 1. Meeting Details

#### 1.1 Meeting Time and Venue

6:30pm Waterlily Room, Whittlesea Council Offices.

#### 1.2 Present

Glenn Eckardt (Chairperson), Lee Robinson, Robert Sutton, Ashley Sutton, Kevin Balaam, Ron Harvey, Graeme Williams.

#### 1.3 Apologies

Michael Bates, Peter Duncombe (on extended leave).

### 2. Previous Minutes

#### 2.1 Confirmation of Previous Minutes

Motion: The minutes for the meetings of the 28-04-2014 are accepted as a true indication of the meeting:

Moved: Robert Seconded: Ron Motion accepted.

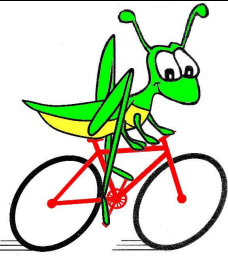
#### 2.2 Business arising from Previous Minutes

All items are covered in their appropriate sections.

### 3. Rides Subcommittee

#### 3.1 Ride Reports

- Sunday 4/5 The Parks Mystery Ride – Due to the damp conditions the planned ride was cancelled on the morning, so Ron led the few attending riders who were all dressed up with no where to go on an impromptu ride. Ron's ride took in Binnak Park in Watsonia North, Gresswell Forrest and through Latrobe Uni to Bundoora Park where unfortunately the coffee shop wasn't open. We returned via the Darebin Ck path through Norris Bank Reserve and onto the Ring Road Path to La Salita for coffee just before the heavens opened up, a beautifully timed ride.
- Sunday 11/5 Mothers Day – No formal ride scheduled.
- Sunday 18/5 Park Orchard – Ride leader Ron. Approximately 8 people attended the ride with a coffee stop in Warrandyte and home via Greensborough.
- Sunday 25/5 Around the Bay Training Ride – Ride leader Lee. Bike 'N' Bean to Whittlesea and the Humevale Hill. Due to the previous ride's concerns raised regarding Arterial Roads the ride was not confirmed. Waiting on Committee discussion and feedback from next Newsletter Article to see if this type of ride is of any interest to our riders.



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#### 3.2 Future Rides

- Twilight Rides – Have ended until the recommencement of Daylight Savings Time.
- Sunday 1/6 Craigieburn / East Hume Loop – Ride leader Kevin. Start 9:00am Whittlesea Public Gardens.
- Sunday 8/6 (Queen's Birthday Weekend) – Ride leader Glenn. Detail coming.
- Sunday 15/6 Around the Bay Training Ride – Ride leader Lee. Start 8:00am Bike 'N' Bean to Whittlesea and the Humevale Hill. Hoping for feedback from newsletter to gauge ongoing feasibility of training rides
- Sunday 15/6 Alternative Ride – None.
- Sat 21/6 / Sun 22/6 Darebin BUG Warburton Ride – Rail trail ride with overnight stay. Lee will be attending, others welcome to join.
- Sunday 22/6 Lower Plenty – Ride leader Rob. Start University Hill. Details coming.
- Sunday 29/6 ??? – Guest ride leader?
- Sunday 6/7 Mullin Mullin Trail – Ride leader Ron. Start 8:00am University Hill via Darebin Ck, Yarra River and Mullin Mullin Ck, some road.
- Sun 13/7 Airport West – Ride leader Kevin. Start 8:00am TRAC via Steeles Ck.

#### 3.3 Ride Issues

- Ride Guidelines Review – Concerns were raised over the use of a main road with no shoulder during a planned ride. Kevin expressed his opinion that rides described as "Path Ride" should be paths with minimal roads but not arterial with no cycling infrastructure. Kevin had some statistics indicating Arterial Roads have a high percentage of bike casualties. Arterial roads should be avoided. Clear advertising to ensure riders believe they have appropriate skills/confidence and the correct bike for ride terrain. Lee to review Ride Guidelines to ensure they cover this.
- Advertising Rides – Whose responsibility, what is the process? The web template for rides covers all the required points to describe a ride, to use, make copy of an existing ride and edit. Ride form on website under useful docs. Ash to send details by email. Glenn is happy to put out a weekly ride reminder by Wed at the latest. Requires ride information by Mon night. Ride leader to supply the details. Minimum ride details, ride leader, start time and start location required much earlier for website, aim to be at least 2 months ahead. Ron's format works well.

#### 4. Marketing Subcommittee

- Merchandise - Water Bottles – Bottles can be sent to Glenn's if nowhere else. Ash to check to see if they can raise an invoice, do purchase when sorted.
- BUG Jersey – Further discussion, no final decision yet.



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### **5. Finance & Membership Subcommittee**

#### **5.1 Treasurer's Report**

- No update.

#### **5.2 Finance/Fundraising Report**

- Nothing to report.

#### **5.3 Membership Report**

- Membership – probably only 30 financial members, less than last year.
- New Memberships – No new members presented.

### **6. IT & Website Subcommittee**

#### **6.1 Newsletter Items**

- Ideas for Newsletter – None raised.

#### **6.2 Other**

- [whittleseabug@gmail.com](mailto:whittleseabug@gmail.com) to email committee members.
- Riders and BUG members are in a BUG group email on the website. Sign in with password.

### **7. Advocacy Subcommittee**

#### **7.1 Issues Raised for the BUG's Consideration**

- None.

#### **7.2 Council Update**

- Draft budget should be released in the next few weeks.

#### **7.3 New Infrastructure**

- Dalton Road Shared Path – Now complete. Stop signs could be moved back. Need to have another look.
- Darebin Ck Path – Now complete. Good while it lasts.

### **8. Committee Guidelines**

#### **8.1 Constitution / Model Rules**

- New Model Rules – Need to review them and have details ready to be adopted at this year's AGM. Recommend adopting the Rules as they are and point out any differences it will make. Still to be done.

### **9. AustCycle**

- We do not have enough resources at the moment, Ron is the only accredited committee member left and he only took on the role as back up to the others.



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The general consensus of committee is that we shall let our membership lapse and remove this section from the agenda/minutes.

#### **10. Other Business**

##### **10.1 Focus Sessions**

- Financial Plan – Major cost is the insurance – main reason is a council requirement but do we really need it? More work to be done. No update this meeting.

##### **10.2 Survey**

- Draft Survey – Ashley has incorporated the feedback, to be resent and to go in the newsletter.
- Promotion – The survey could be promoted through Council Website, Mill Park library website, Facebook page, email contact list.
- Rider Survey – Ron suggested we need to survey our current riders to find out what they like/want from rides. Lee to draft survey and run past Ron before it we eventually place it in our newsletter.

##### **10.3 Casual Committee Vacancy**

- Computer and projector was trialled with Kevin, need to ensure the font is a reasonable size. Possibility of using an HDMI input into the meeting room TV.

##### **10.4 Welcome Expo Wed 28<sup>th</sup> May 10:30 – 2:00**

- A chance for the BUG to make new residents aware of its offerings but too late to organise it.

##### **10.5 Railway sewer works**

- Kevin has become aware of a sewer upgrade planed along side the Melbourne to Sydney rail line and the possibility of allowing a bicycle path to be created.

##### **10.6 Signage WBUG project: update May 2014**

- Paula Denny has updated the BUG via email on the possible reuse of the bike/road safety signs on Plenty Road. She has spoken with James Kempen of Whittlesea Council who is in discussion with VicRoads. She also mentioned some high profile people who may be able to add support to a media campaign.

##### **10.7 'Share the Road' Bike Safe Campaign**

- Paula Denny has advised us by email that there is another supporter of the 'Share the Road' campaign, Greening the West Cycling Team (young elite development team) and suggested the possibility of holding some sort of function for the launch.



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#### **10.8 Mill Park Secondary Cycling Club**

- Mother of a Mill Park Secondary Student who is organising their school's Around the Bat team has contacted us via email to see if we can offer some support. Offer of ride for them Public Gardens to Craigieburn. Lee to contact.

#### **11. Future Meetings**

##### **11.1 Committee Meetings**

- The next Committee will be at 6:30 pm, Mon 30-6-2014 in the Council Offices.

##### **11.2 General Meetings**

- TBA.

#### **12. Meeting Closed**

- 9:00 pm