



1. **Meeting Details**

1.1 **Meeting Time and Venue**

6:30pm Conference Room 2, Whittlesea Council Offices.

1.2 **Present**

Peter Duncombe (Chairperson), Lee Robinson, Alison Kenworthy, Alan Kenworthy, Graeme Williams, Ashley Sutton, Robert Sutton, Nathan Duncombe, Ron Harvey, Siradore El-Asmar, Shirley Louie.

1.3 **Apologies**

Rahat Arain, Mara Ferraro.

2. **Previous Minutes**

2.1 **Confirmation of Previous Minutes**

Motion That the minutes of the meeting of 11-02-2019 be accepted as a true record of that meeting.

Moved: Alison. Seconded: Siradore. Motion accepted.

3. **Guest Speakers**

3.1 **Maurice and Blackburn Lawyers (Sponsors)**

As new sponsors of the BUG Lachlan and Ruby addressed the committee to inform it of the services that Maurice and Blackburn provided. These services include advice and assistance for claims relating to Road/traffic accidents, Work injuries, Faulty products, Slips and falls, Class Actions and Accessing Superannuation. They offer a "no win, no fee" service

Maurice and Blackburn have local offices in Reservoir, Greensborough and Craigieburn. Ruby is based at Greensborough and is the person to see for bicycle related concerns.

4. **Items Discussed**

4.1 **Swing gates**

Peter informed the committee that money would be budgeted to enable Council to progressively remove the existing swing gates.

4.2 **Whittlesea Community Festival**

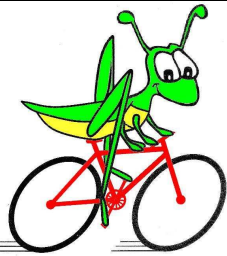
Peter has been given positive feedback on the festival from Council and he thanked the committee members involved.

Action Point – Lee to raise an invoice to Council for reimbursement of \$784.85 for promotional expenses and send it to Peter.

4.3 **Bicycle Riding Training**

Mara provided the following update via email.

Attended the Cycle Instructor Course run by Cycling Victoria on Sat 30th March and have got my working with Children Check sorted.



Just need to update First Aid skills. Then all of it plus some homework sheets gets submitted and I get my accreditation.

An issue has come to my attention whilst at the course which relates mainly to running workshops or programs for beginner riders. As a cycling instructor I am covered by Cycling Australia for insurance purposes to instruct others only if they hold membership with Cycling Australia. It really is set up to support the cycle club network. Pre-existing beginner programs that are advertised under "She Rides" or equivalent actually have a portion of their fee that covers CA membership so that they have insurance cover in case of injury. Within the school system the Bike Ed teachers are covered by the school when they take kids out of the grounds.

I have spoken with Greg Meylend from CA and am told that a possible solution to running workshops for new riders may be to become affiliated with Cycling Victoria. I am under the assumption that this enables us to run 10 coaching sessions a year without imposing CA membership on those that attend. A spreadsheet with contact details needs to be kept of the participants.

I am still in the process of confirming this and finding out what the requirements for affiliation are. It's a bit of a process and they do have a recreation group affiliation that we would fit under.

4.4 AGM

Peter to send Lee what notes he has on the last AGM so a record can be generated.

4.5 Merchandise Update

The cut-off date for orders for the new jerseys, etc. will be Friday the 17 May.

4.6 Rides

Alison reported that the MS Ride was successful with the team raising funds for MS.

4.7 Ride Details for Upcoming Rides

A reminder that we have agreed that ride details are to be entered 2 weeks before the proposed ride date.

4.8 Web Hosting/Domain Name Renewal

Ashley supplied a receipt for the cost of the \$43.99 he has paid on the BUG's behalf.

4.9 Facebook Advertising (Ashley)

Ashley reported that the advertising had cost \$20.87 and appeared to be worthwhile. The committee gave Ashley permission to spend the balance of the \$100 on further advertising to increase our Facebook profile.

4.10 Advocacy

Ashley informed the committee that a Google sheet will be available for them to input things they thought we should be spending our time advocating for.

4.11 New Infrastructure

Members noted the Rathcoun Rd bridge and associated paths for the Darebin Ck Trail missing link were virtually complete. Peter to make enquiries about a possible opening ceremony.



Marker pegs have been noticed near the existing path and people were wondering if the path was to be realigned. Peter to enquire.

4.12 Issue Complaints

Graeme said that he was putting in "Snap Send Solve" reports on cycling related issues he came across. He recommended that others do the same and to even double up on reporting issues as he believed the more complaints the better the chance of getting things addressed. Peter warned that one report should be sufficient and unless people were careful/consistent with the descriptions they may just cause confusion.

4.13 Night Rides

Ron told the committee that he had been holding the Night Rides for 5 years now without incident and said that he believed they should be classified as official WBUG rides. After some consideration the committee agreed.

4.14 Treasurer's Report

<u>Bank balance from Previous Minutes</u> (11/02/19)		\$10,847.87
<u>Deposits</u>		
Memberships	\$ 15.00	
Sponsorship	\$1000.00	
Cheques Paid	\$2272.05 (Marketing items)	
	\$783.85 (Alison reimbursement for promotion expenses)	
<u>Bank balance</u> 29/04/19		\$8,885.97
<u>Assets</u> None.		
<u>Signatories</u> to the BUG account: Alison, Lee and Ron.		

5. Future Meetings

5.1 Committee Meetings

Next meeting CoM meeting 24th June.

AGM Nov 2019.

Lee unavailable again Fri 22nd Nov until Sun 1st Dec

Meetings held bimonthly on the on the last Monday of the month unless otherwise advised.

6. Meeting Closed

8:40 pm